**University of Toronto and University of Warwick: Joint Call for Proposals 2025-2026**

*The deadline for application is* ***2 May 2025*** *(11:45 PM EST/ 17:45 PM BST)*

*Please consult the criteria and guidance available for this call before completing your application. This application should be uploaded in question 7A in the* [OVPI Application Portal](https://ovpi.knack.com/ovpi-grants#applicant-home/) *before the above deadline.*

The proposal should follow the subheadings below. The subheadings are also outlined in the Application process section of the Call.

**Initiative Overview**
*Initiative title and the lead applicants from each institution/organization with contact details.*

**Initiative Description***Please use the below subheadings. Illustrations/diagrams can be added but the full initiative description should be no longer than 3 pages (not including the CVs and Statement of Support).*

1. **Project summary and strategic focus**
*In plain language, suitable for public use, describe the focus of this initiative.*
2. **Articulation of joint capacity/complementarity of the project team**
*Describe the roles, responsibilities and contributions of the applicant, co-applicants, co-directors, and collaborators, as well as other key participants. Describe how the activities and expertise of each member will support and enhance the proposed partnership. Please also describe how the collaboration will strengthen partnerships between U of T and Warwick*.
3. **Description of the planned activities, rationale, and timeline**
*Please summarise the activities envisaged as part of the project and what outputs you anticipate from the project. For example, seminars, short courses, visits to other institutions that carry out research/teaching activities in cognate areas, workshops, etc.) including rationale and timeline.*
4. **Expected outputs and potential impact**

*Please describe expected* *academic theoretical or practical outputs, and the potential impacts and benefits for stakeholders and society.*

1. **Description of how the partnership may evolve over time and the potential for long-term sustainability beyond the proposed timeframe***Please include an indication of sources of external funding the research team intends on applying for in the future to sustain and build upon the partnership program, if known.*
2. **Budget**
*Please include a breakdown of the draft costs of the activity with justification e.g., virtual workshop facilitation, flights, travel, hotel, meals, research assistant stipends etc.*
3. **Abbreviated two-page CV from the Principal Applicant at each institution**.
4. **Statement of Support (Warwick only)***The Warwick applicant must be endorsed to ensure activities align with Faculty/Department priorities and that sufficient resourcing is available. An e-mail from the respective Head of Department/School to the applicant, is sufficient as statement of support.*

**Privacy notice**

The University of Warwick and University of Toronto will process your personal data, being your full name, work phone number and email address, for the purpose of administering and reviewing your application to the University of Toronto- University of Warwick Joint Seed Fund. In addition, if successful, your name, project title and amount awarded will be shared online. We may also use your name and project title to write and publish online a case study on your project.

The legal basis for processing this personal data is the performance of a contract and legitimate interest (legitimate interest – where we will be sharing your personal data as described above online). You may object at anytime by contacting isr@warwick.ac.uk. Please note if you do not want to have your details posted online or used to write a case study then these details will not be published online.

Your personal data will not be shared or disclosed to any third parties external to the University of Warwick or University of Toronto, except your name, project title and amount awarded which will be shared online and available worldwide.

Any personal data received by the University of Warwick, from the University of Toronto, explicitly for the purpose of assessing and reviewing your application as part of our pre-contract steps, will be retained for a period of 5 years, except that personal data which will be published online as above.

The University of Toronto and the University of Warwick are joint data controllers for the personal data you provide in this form. Both organisations independently determine the purposes and means of processing your personal data and share responsibilities for compliance with data protection laws. For further details on how your personal data is processed and to exercise your rights, please contact the University of Toronto’s Freedom of Information and Protection of Privacy Office at privacy.utoronto.ca. The University of Warwick’s Data Protection Officer can be contacted at infocompliance@warwick.ac.uk.