

**UCL-U of T - Joint Call for Collaborative Projects and Exchange Activities**  
**June 9, 2017**

University College London (UCL) and the University of Toronto (U of T) are contributing matching funds to support collaborative education and research initiatives through a joint call for proposals for the development of collaborative activities.

**1. Projects**

- i) To be eligible, a proposal must include team participants from both Institutions.
- ii) This Call invites research or education proposals in the areas of mutual interest and complementary strengths that will strengthen the partnership between U of T and UCL. All fields will be accepted and proposals related to the following fields are encouraged: Child Health, Cities, Education, Neuroscience, and Social Sciences.
- iii) Up to ten (10) joint Projects will be selected by means of a call for proposals issued jointly by the two Institutions.
- iv) Each Project will have a maximum time length of two (2) years, unless otherwise agreed by the Institutions.
- v) The proposals will be assessed and recommended for selection by a committee composed of members from both Institutions appointed by the Vice-Presidents for Research and Innovation/International or their designate.
- vi) The funding provided by the Universities is intended to support expenses, including but not limited to costs related to exchange (students, post-doctoral fellows, research associates and/or PIs) between the institutions.

**2. Eligibility for U of T participants within the scope of this call**

- i) Eligibility to **submit proposals**: Faculty members in continuing U of T appointments are eligible to submit proposals.
- ii) Eligibility for the **exchange activities**: Faculty members in continuing U of T appointments, and students and fellows under their supervision at U of T, are eligible to participate in exchange activities.

**3. Collaboration Activities**

Collaboration activities may be based on joint projects set up by faculty members of both institutions, including:

- Joint research projects
- Joint teaching projects
- Doctoral student mobility
- Any other form of partnerships, to be promoted and implemented jointly when both U of T and UCL find it mutually beneficial.

**4. Value and Duration**

Up to 10 successful proposals will receive up to the following funding:

- 1) UCL will provide each approved project up to the sterling equivalent of \$7,000 Canadian dollars per year to support UCL applicants.
- 2) U of T will provide each approved project up to \$7,000 Canadian dollars per year to support U of T applicants.

The maximum duration of each project is 24 months. Projects will be selected in 2017 and begin in November 2017 for two years, ie funds will be expended between 1 November 2017 and 31 October 2019.

## 5. Timeline

<b>Call for proposals</b>	9 June 2017
<b>Deadline for submission of proposal</b>	8 September 2017, 5 pm EST
<b>Communication of Results to applicants</b>	15 October 2017
<b>Start date of Awards</b>	1 November 2017

## 6. Submission of Proposals

- a) Proposals are prepared and submitted jointly. Each proposal must be submitted by **8 September 2017** to both UCL and U of T by the respective faculty members.
- b) Submissions must be sent jointly by e-mail to:
  - For UCL applicants:  
Chris Cook, Partnerships Officer, Global Engagement Office  
Email: [c.cook@ucl.ac.uk](mailto:c.cook@ucl.ac.uk)
  - For U of T applicants:  
Ayako Ariga, Research Officer, Office of the Vice-President, International  
Email: [international@utoronto.ca](mailto:international@utoronto.ca)
- c) The **full proposal** is comprised of the following elements:
  - i. Proposal Cover that includes the faculty member and affiliations from each Institution with contact details
  - ii. A **Project Description**, maximum three (3) pages (excluding bibliography if included) that includes the following items (in alignment with the **Selection Criteria** listed below):
    - **Abstract** that describes the project.
    - **Description of the planned activities** (for example, seminars, short courses, visits to other institutions that carry out research/teaching activities in cognate areas, etc.) including rationale and timeline
    - **Project impact:** Description of the expected academic gains for the project as a result of the proposed cooperation and mobility, and the identification of corresponding performance indicators. e.g. a publication, blog, meeting report etc.
    - **Impact of collaboration:** Anticipated benefits of the collaboration to the faculty member's other active research and/or teaching projects and on strengthening the overall partnership between U ofT and UCL.
    - **Trainee involvement:** Any opportunities for graduate student(s) engagement and anticipated benefits to the project and the student(s) themselves as applicable.

- **Capacity for future collaboration:** A description of the potential future collaborations and outcomes that will be possible as a result of having undertaken the current collaboration. For example: joint publications, joint supervision of PhD students, joint teaching, joint patent applications, joint reports to governments, joint funding applications
- **Proposed budget:** The amount for 2 years as outlined in section 4, including a breakdown of the cost of the activity e.g. flights, travel, hotel, meals, etc. for each of the two years of the project.

iii. **Curriculum Vitae** of the faculty members.

## 7. Adjudication

- Applications are received by the U of T Office of the Vice-President, International and UCL Global Engagement Office, and forwarded to a respective internal review committee along with a template for ranking applications.
- Selection Criteria:** The internal review committee will assess each Full Proposal according to the academic merit and compelling elements covered by the following criteria:
  - **Project design and rationale** (how clearly presented and justified is the design and basis for the collaboration)
  - **Project impact** (how clearly linked are the academic gains to the planned activities and performance indicators)
  - **Impact of collaboration** (how strong is the link being between the proposed collaboration and current research or teaching project(s).)
  - **Trainee involvement** (are opportunities provided for students to engage in the collaboration? What are the anticipated benefits of student engagement to the project and for the students themselves?)
  - **Capacity for future collaboration** (what is the extent to which future collaborations are possible as a result of the proposed exchange activities.)
- Respective reviews are returned to the U of T Office of the Vice-President, International and the UCL Global Engagement Office, and results/scores tabulated to rank proposals.
- Joint Committee convenes to select up to 10 final proposals.

## 8. Communication of Results

Final results will be announced by means of a communication to the successful faculty members.

## 9. Reporting After Project Completion

All awardees must, as a condition of receiving an award under this call, complete a narrative report (of between 1 and 2 pages) that describes the outcomes, nature of collaboration, project impact, trainee involvement and opportunities for future collaboration that evolved from their project. There will be two reports: An interim report due by 30 September 2018 describing progress on the first year's activities, and a final report by 20 December 2019.

## **10. Information about this Call**

### **At the University of Toronto**

All questions related to this Joint Call for Collaborative Projects must be directed to:

Ayako Ariga, Research Officer  
Office of the Vice-President, International  
Email: [international@utoronto.ca](mailto:international@utoronto.ca)

### **At UCL**

For UCL applicants:  
Chris Cook, Partnerships Officer, Global Engagement Office  
Email: [c.cook@ucl.ac.uk](mailto:c.cook@ucl.ac.uk)