

## **UCL-U of T - Joint Call for Workshop Proposals: Developing Collaborative Projects and Exchange Activities in Artificial Intelligence**

University College London (UCL) and the University of Toronto (U of T) are contributing matching funds to support workshops aimed at developing collaborative education and research initiatives in Artificial Intelligence.

### **Proposals:**

- i) To be eligible, a proposal must include a team of participants from both Institutions.
- ii) This Call invites workshop proposals in the area of artificial intelligence that are of mutual interest and will strengthen the partnership between U of T and UCL. Proposals could fall under one of the following suggested subthemes:
  - AI & Ethics
  - AI & Law
  - AI & Healthcare
  - AI & Cities
  - Fundamentals of AI
- iii) This call will fund a workshop(s) to develop joint research or education projects.
- iv) Up to three joint proposals will be selected.
- v) The proposals will be assessed and recommended for selection by a committee composed of members from both Institutions appointed by the Vice-Presidents International or their designate.
- vi) The funding provided by the Universities is intended to support the expenses of hosting a workshop, including but not limited to costs for travel and accommodation.

### **Eligibility for UCL participants within the scope of this call:**

- Applications are open to UCL staff members with the following roles:
- Professor/Professorial Teaching Fellow or equivalent
- Reader or equivalent
- Senior Lecturer/Principal Researcher/Principal Research Associate/Senior Teaching Fellow or equivalent
- Lecturer/Senior Research Associate/Teaching Fellow or equivalent
- Post Doc/Researcher/Post Doc Fellow/Research Associate or equivalent – eligible provided the contract covers the spend and activity period
- Applicants are not required to have a doctorate to apply, but do need to hold a role at one of the levels described above
- PhD students are not eligible to apply

### **Eligibility for U of T participants within the scope of this call:**

- Applications are open to faculty members in continuing appointments
- Faculty members in continuing U of T appointments, and students and fellows under their supervision at U of T, are eligible to participate in exchange activities

### **Value and duration:**

Up to three successful joint proposals will be chosen and each will receive up to £13,000 of funding from UCL and up to \$15,000 from U of T. This funding will be used to cover the costs of a workshop beginning in February 2020. i.e. the funds will be expended between February and 31 July 2020.

## Timeline:

<b>Call for proposals</b>	
<b>Deadline for submission of proposal</b>	15 February 2020, 5 pm EST
<b>Communication of Results to applicants</b>	1 March 2020
<b>Start date of Awards</b>	2 March 2020

## Submission of Proposals:

i) Proposals are to be prepared and submitted jointly. Only one proposal should be submitted per project on behalf of the team at UCL and U of T by **15 February 2020, 5 pm EST** by the respective faculty members.

ii) Proposals will be submitted online at the following link:

<https://form.jotformeu.com/93293341015350>

iii) The **full proposal** should be comprised of the following elements:

- Proposal Cover that includes the faculty member and affiliations from each Institution with contact details

- A **Project Description** that includes the following items (in alignment with the **Selection Criteria** listed below):

- **Abstract** that describes the joint proposal
- **Workshop Design and Rationale:** description of the workshop, research question(s) and focus/foci of discussion, including the global importance of the area.
- **Impact of collaboration:** anticipated benefits of the collaboration to the faculty member's other active research and/or teaching projects and on strengthening the overall partnership between U of T and UCL.
- **Trainee involvement:** opportunities for graduate student(s) engagement in the proposed workshop and collaboration as it develops.
- **Capacity for future collaboration:** an outline of the potential future collaborations and outcomes that will be possible as a result of having undertaken the workshop. For example: joint publications, joint supervision of PhD students, joint teaching, joint patent applications, joint reports to governments, joint funding applications
- **Proposed budget:** A breakdown of the cost of the activity e.g. flights, travel, hotel, meals, etc. to cover the costs of the workshop.

- **Curriculum Vitae** of the faculty members.

## Adjudication:

i) Applications are received jointly by the U of T Office of the Vice-President, International and UCL Global Engagement Office, and forwarded to a respective internal review committee along with a template for ranking applications.

ii) **Selection Criteria:** The internal review committee will assess each Full Proposal according to the academic merit and compelling elements covered by the following criteria:

- **Workshop Design and Rationale:** a clear description of the workshop, research question(s) and focus/foci of discussion, including the global importance of the area.
- **Impact of collaboration:** the anticipated benefits of the collaboration to the faculty member's other active research and/or teaching projects and on strengthening the overall partnership between U of T and UCL
- **Trainee involvement:** outlined opportunities for graduate student(s) engagement in the proposed workshop and collaboration as it develops
- **Capacity for future collaboration:** anticipated outcomes, including plans for scale up and potential future collaborations as a result of having undertaken the workshop.

iii) Respective reviews are returned to the U of T Office of the Vice-President, International and the UCL Global Engagement Office, and results/scores tabulated to rank proposals.

iv) Joint Committee convenes to select up to three final proposals.

**Communication of Results:**

Final results will be announced by means of a communication to the successful faculty members.

**Reporting After Workshop:**

All awardees must, as a condition of receiving an award under this call, complete a narrative report (of between 1 and 2 pages) that describes the outcomes, nature of collaboration, project impact, trainee involvement and opportunities for future collaboration that evolved from their project. The report will be due by October 2020.

**Information about this Call:****At the University of Toronto:**

All questions related to this Joint Call for Workshops must be directed to:

Julia Kulik, Research Officer, Office of the Vice-President, International

Email: [julia.kulik@utoronto.ca](mailto:julia.kulik@utoronto.ca)

**At UCL:**

All questions related to this Joint Call for Workshops must be directed to:

Helen Gibson, Partnerships Officer, Global Engagement Office

Email: [helen.gibson@ucl.ac.uk](mailto:helen.gibson@ucl.ac.uk)