

**University of Toronto Call for Proposals
for Collaborative Research with Institutions in Southeast Asia**

2024

Notice of Interest Opens: April 25, 2024

Notice of Interest Deadline: May 26, 2024

Call for Proposals opens: July 15, 2024, at 11:59 pm EDT

Call for Proposals closes: September 15, 2024, at 11:59 pm EDT

The University of Toronto (U of T) is providing seed funds to support collaborative education and research initiatives through a Call for Proposals. The overall aim of this Call for Proposals is to provide initial support for the development of research links and catalyze further collaboration with institutions in Southeast Asia.

The Office of the Vice-President International (OVPI) will support up to five joint initiatives for a funding period of one (1) year. The Call is open to all research areas. The proposals will be assessed and recommended for selection by a peer review committee appointed by OVPI.

Proposals

1. Proposed activities should contribute to building long-term collaborative links between U of T and partner institutions in Southeast Asia.
2. Proposals must be led by at least one Principal Investigator (PI) from U of T and another PI whose home institution must be based in one of the following Southeast Asia countries: Indonesia, Malaysia, the Philippines, Thailand, or Vietnam. We encourage early career researchers¹ (ECRs) to apply.
3. Each research team must include a researcher appointed at an academic institution (in full-time, permanent academic appointment) in one of the eligible Southeast Asian countries. The projects can include collaborators from other institutions, such as cultural organizations, non-governmental and governmental partners, international organizations, and local communities.
4. Proposals that demonstrate additional committed funding (or support in-kind), including from the non-U of T PI and/or other funding sources, are encouraged.
5. Proposals with the potential for sustainability beyond the initial funding period are encouraged.
6. The fund is open for proposals across all research areas.
7. The funding envelope comprises CAD\$75,000 from U of T. Up to five (5) joint projects will be selected.

Costs

¹ ECR: an individual who is within five years of their first faculty appointment. This duration excludes career breaks.

1. Proposals may include workshops (face-to-face and virtual), symposia, staff and faculty exchanges, joint research, research seminars/presentations and formation or development of a collaborative network.
2. Eligible costs include travel and subsistence, consumables and the cost of research assistants, research associates and technicians which are directly related to the project. Existing staff/faculty time including the Co-PI's time cannot be costed to the project. The fund does not support equipment, scholarships, conference attendance, PhD stipends, or tuition fees.

Eligible Costs	Ineligible Costs
<ul style="list-style-type: none"> ● Travel costs including flights, hotels and meals ● Research costs, including consumables and research assistants (up to 25% of total requested budget). ● Costs associated with organizing workshops and meetings 	<ul style="list-style-type: none"> ● Replacement research/teaching costs ● Directly incurred staff e.g. teaching assistants ● Directly allocated costs including applicants' time ● Indirect costs/estates costs ● Equipment ● Scholarships ● Conference attendance ● Tuition fees ● PhD stipends ● Honoraria

Eligibility

Eligibility to submit proposals:

1. Faculty members in continuing U of T appointments from all disciplines are eligible to apply.
2. The home institution of faculty members outside U of T must be based in Southeast Asia in one of the following countries: Indonesia, Malaysia, the Philippines, Thailand, or Vietnam.
3. The application must include a letter of engagement from the PI based in Southeast Asia, describing their planned involvement in the proposed project, their desired outcomes and benefits, and how these outcomes and benefits contribute to their organizational goals and objectives. The letter must be on an institutional letterhead and signed by the PI.
4. In order to be eligible for academic exchange, faculty members must have a continuing appointment at an institution based in Southeast Asia or at U of T. Likewise, only students under the academic supervision of the PI holding the funds will be eligible for student exchange.

Timeline

Notice of Interest	25 April - 26 May 2024
Call for proposals opens	15 July 2024
Call for proposals closes	15 September 2024

Communication of results to applicants	1 November 2024
Start date of awards	1 December 2024
Projects end	1 December 2025
Final report	1 March 2026

Submission of Proposals

1. Principal Investigators at U of T are asked to submit the proposal using provided template through the following online form: [Notice of Interest - OVPI Call for Proposals \(Southeast Asia\)](#)
2. The full proposals include the following elements:
 - a. **Abstract** that describes the project (in plain language, suitable for public use, 250 words maximum)
 - b. **Description of the planned activities** (for example, seminars, short courses, visits to other institutions that carry out research/teaching activities in cognate areas, etc.) including rationale and timeline (250 words maximum).
 - c. **Methodology:** a short description of how the project will be carried out to assess its feasibility. An explanation of the distribution of work and interplay between the two teams (200 words maximum).
 - d. **Project impact:** Description of the expected academic and societal gains for the project as a result of the proposed cooperation and mobility, and the identification of corresponding performance indicators e.g. publications, contributions to policy documents, blogs/websites, meeting reports, conference proceedings, etc. (200 words maximum).
 - e. **Impact of collaboration:** Anticipated benefits of the collaboration for the faculty member’s other active research and/or teaching projects. Collaborating team: how the expertise and perspective of the involved collaborators will enhance the proposed project and how the collaboration will strengthen the overall partnership between U of T and institutions in Southeast Asia (250 words maximum).
 - f. **Capacity for future collaboration:** A description of potential future collaborations and outcomes that will become possible as a result of having undertaken the current collaboration. For example: joint publications, joint supervision of PhD students, joint teaching, joint patent applications, joint reports to governments, joint funding applications (250 words maximum)
 - g. **Proposed budget:** Proposed timeline and a breakdown of the costs of the activities e.g. travel costs (flights, hotels, meals), workshops, seminars, research assistant stipends, etc. If applicable, an overview of additional committed funding (or support in-kind), including from the collaborating institutions, and/or other funding sources.
 - h. **Abbreviated Curriculum Vitae** of the Co-PI with a selected list of publications (not more than 2 pages)

Reviewing process

A review committee will assess each full proposal according to the academic merit and compelling elements covered by the following criteria:

1. Project design and rationale (10 points): How clearly presented and justified is the basis for, and design of, the project? How do the proposed activities assist with establishing new and emerging education and/or research collaborations? What are the anticipated benefits of involving ECRs?
2. Potential impact (10 points): What desired outcomes do the planned activities set out to achieve? What are the anticipated benefits of the activities to local or international communities?
3. Capacity for future collaboration (10 points): What is the potential for this project to foster ongoing collaboration, and through what mechanism(s)? What are the plans for securing funding for the continuation of the collaboration?

Reporting

All awardees must, as a condition of receiving an award under this call, complete a narrative report that describes the outcomes, nature of collaboration, project impact, and opportunities for future collaboration that evolved from their project (about 2 pages).

Contact person

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